

ULSU CLUBS AND SOCIETIES WEBSITE MAINTENANCE TENDER

Introduction

The ULSU Clubs and Societies Website (<http://www.clubsandsocs.ul.ie>) serves to advertise and provide information about ULSU Clubs and Societies. It is intended for both students and Club/Society administrators. A number of administration functions exist, such as profile management, events management and committee details.

The Computer Society hosts and maintains the website on behalf of the Clubs and Societies Office. A tender worth €1,000 is issued each year to an individual to carry out function enhancements and technical support. The next tender will run from 1st July, 2008 to 30th June, 2009.

Submissions for this tender are invited. Judging criteria are given below. Preference is given to Skynet members. Submissions to be received by Wednesday, 2nd July, 2008 at 12:00 to compsoc@skynet.ie.

Technical Overview

The website is currently a custom CMS written in PHP and also utilises MySQL extensively.

Requirements

The requirements are broken into 3 sections: General updating and maintenance, specific function enhancement and suggestions for enhancement.

Section 1

The successful applicant will be required to:

- Liaise with the Clubs and Society Development Officer and apply any requested updates and corrections
- Liaise with the Committee of the Computer Society to develop new functionality for the website and generate future tender requirements
- Ensure that all data on the site is kept up-to-date including minutes and other documentation

Section 2

The successful applicant will be required to:

- Develop a system of booking Clubs and Society equipment and resources (such as digital cameras, vehicles and rooms) that utilises the existing authentication system for Committees of Clubs and Societies
- Ensure any security updates and modifications are applied quickly
- Perform data analysis on the previous 3 years of Clubs and Societies membership information in Excel format and provide basic statistics to the C&S Development Officer

Section 3

The successful applicant will be required to:

- Develop new ideas and functionality for the website
- Liaise with the C&S Development Officer and the Computer Society Committee to outline a system to record all membership of Clubs and Societies within the Clubs and Societies website

All submissions should include details on ability with HTML, CSS, PHP and MySQL including links to any websites designed or maintained by the applicant. Any extra information that would demonstrate ability to complete any of the above sections would be advantageous.

Conditions

- All computer code (including, but not limited to, HTML, CSS, PHP and SQL) used on, developed for or stored in the Clubs and Societies website is the property of the Computer Society and the Clubs and Societies office.
- Upon successful awarding of the tender, remuneration will be paid in two instalments of €500. The first no earlier than 1st September, 2008 and the second no earlier than 1st April, 2009. Each instalment will only be paid after the applicant has demonstrated progress towards the tasks listed in the sections above.